

Friends of Legacy Interest Indicator

Your Executive Committee is working on filling Board and Chair positions for next year. We need your input! Please put a check next to any of the following positions you might be interested in.

EXECUTIVE BOARD:

- President** – Oversees Executive Board meetings; helps plan Friends of Legacy meetings; coordinates with committee chairs, etc.
- Vice-President** – works alongside the President; takes the position of President the next year
- Secretary** – takes notes at all Executive Board meetings and prepares minutes to present to the School Board
- Treasurer** – keeps track of all money received by Friends of Legacy; prepares a Finance Report; writes checks, etc.
- Member-At-Large** – liaison between parents and the Board; presents suggestions and concerns from parents to the Board (1 high school parent and 1 junior high parent)

COMMITTEE CHAIR POSITIONS:

- Faculty and Staff Luncheons** – organize your committee to prepare and serve two luncheons for the faculty and staff (one held at Christmas and one held at the end of the year)
- Hospitality** – organize your committee to prepare snacks for our teachers once a month (except Dec. and May) and organize volunteers to provide cookies and punch for various school-wide events
- School Directory** – work with the Admissions Office to compile and publish an annual list of addresses, phone numbers and e-mail addresses of Faculty, Staff and Parents
- Clerical** – coordinate with the Legacy office to provide volunteers for copying, answering the phone, etc.
- Homecoming** – coordinate your committee members to help the teacher sponsor decorate and plan homecoming activities in the Fall.
- Recognition and Outreach Committee** – coordinate your volunteers to pass out FOL information at the Family Orientation in Aug. and provide and serve cookies/punch for the Christmas/Grandparents Program in Dec.

Name: _____ e-mail: _____

Phone number: (home) _____ (cell) _____